

## Yellowstone Boys and Girls Ranch Automates & Consolidates Timekeeping with NOVAtime

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*Yellowstone Boys and Girls Ranch is a fully accredited agency providing psychiatric residential and community-based services for seriously emotionally disturbed youth and their families. Located on the edge of Billings, Montana, Yellowstone Boys and Girls Ranch's 400-acre main campus includes nine residential lodges, two of which are intensive-care units, two therapeutic community homes, and Yellowstone Academy, an accredited school. Yellowstone Boys and Girls Ranch is an integral member of the Billings medical community.*

Yellowstone Boys and Girls Ranch has used the NOVAtime Enterprise Edition to automate timekeeping needs since August 2006. Prior to implementing NOVAtime's Workforce Management/Time and Attendance solutions, Yellowstone Boys and Girls Ranch used paper time cards. According to Rachel Bolenske, the Ranch's Payroll Assistant, "My supervisors spent hours manually calculating paper timesheets, and they were never 100% accurate. Using the NOVAtime system, we perfect the calculation of the attendance hours and we now have a centralized timekeeping. We can now review overtime spending before a pay period ends."

Yellowstone Boys and Girls Ranch has close to 400 employees spread across ten locations currently punching from the Employee Web Services (EWS) component of NOVAtime's Workforce Management solution.

Ms. Bolenske says, "Using NOVAtime's Supervisor Web Services (SWS), our supervisors review and approve their employees' hours. Some locations use NOVAtime to schedule their employees. All of our supervisors approve PTOs from the Supervisor Web Services for our non-exempt staff."



NOVAtime's certified business partner, DataPro Solutions, Inc., implemented NOVAtime's Workforce Management/Time and Attendance solutions for Yellowstone Boys and Girls Ranch. "It's good to work with DataPro. Tony Cook is exceptionally professional and wonderfully responsive to all my questions. He's fast at answering my phone calls and emails. Phil, our technician from DataPro, is very helpful and good about getting down to the bottom of the issues; he's very knowledgeable and a tremendous asset in getting our complex shift differentials up and running!"

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Tony Cook, Vice President Sales and Marketing at DataPro, mentions, "Yellowstone Boys and Girls Ranch use NOVAtime's Employee Web Services (EWS) extensively for time punches. They do not use time clocks. They empower their employees with EWS for viewing historical time punches and requesting paid time-offs. It saves paper and is very environmentally friendly."

When asked about NOVAtime's reporting capabilities, Ms. Bolenske states, "NOVAtime's report engine is quite powerful. I run a lot of reports out of the NOVAtime system; certain ones I run every pay period to check for missing punches, and some reports I run for overtime summary by department."

Yellowstone Boys and Girls Ranch uses CORT for its payroll process. Accrual balances are imported from CORT into NOVAtime every pay period.



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***For more information on NOVAtime and how they can help you streamline your workforce management needs, please email [sales@novatime.net](mailto:sales@novatime.net) or call 877.486.6682.***

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