

La Jolla Beach & Tennis Club Gains Timekeeping Advantage and Labor Costing Benefits using NOVAtime's Workforce Management Solutions

La Jolla Beach & Tennis Club has selected NOVAtime Technology, Inc. to automate its time and attendance process for permanent and part-time employees

NOVAtime's Workforce Management Solutions have helped many hotels, resorts, catering businesses, restaurants, and others in the hospitality industry effectively manage their labor costs and payroll. The exclusive La Jolla Beach & Tennis Club is another NOVAtime success.

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With a beautiful private beach, championship tennis courts, a par-3 golf course, and award-winning cuisine at The Marine Room, the La Jolla Beach & Tennis Club has been one of the most elite oceanfront hotel destinations in San Diego since 1935. The club has relied on the NOVAtime Workforce Management System to manage their employees since 2000, and is maintained and serviced on-site by NOVAtime's authorized business partner, Employee Management Solutions.

In 2003, La Jolla Beach & Tennis Club upgraded to the NOVAtime 3000 Enterprise Edition Time and Attendance System to get the best in labor management for their 600 employees. The NOVAtime 3000 Enterprise Edition features Supervisor Web Services, as well as hand readers to keep employees from punching in for each other.

Simplified Job Transfers and Powerful Job Tracking by G/L Account Numbers—Easy As 1-2-3

With NOVAtime Workforce Management Solutions, La Jolla Beach & Tennis Club is able to closely monitor their workforce and labor costs. Instead of punching in complex job numbers, Ellie Warther, System Consultant and Hospitality Specialist of Employee Management Solutions configured the application using shortcut keys to define employees alternate job codes. As they switch from one job to another—each job with a different pay rate, if applicable—employees just need to press simple codes like 1, 2, or 3 for job transfers, instead of remembering complex job codes for each task.

In addition, La Jolla Beach & Tennis Club ties their G/L account numbers into NOVAtime's job numbers to make job costing easy. Each employee's individual job rate is linked with their job code, so as employees punch in and out of various jobs, the respective job rates are recorded with the exact time they spent at each task.

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Daily Labor Monitoring

"NOVAtime's powerful daily labor reporting helps us stay on track with our labor cost tracking. NOVAtime's system is easy for employees to use, and for our managers to use to manage their department costs," says Rob Walsh, Information Technology manager for La Jolla Beach & Tennis Club. Employee Management Solutions designed the club's system to automatically email the previous day's Labor Distribution Reports to key management team members. The reports include important cost performance parameters such as:

- Total hours by department
- Total hours and dollars by G/L account number
- Total hours and dollars by job
- Total hours and dollars for each employee by job rate

Flexible Data Collection, from Badges to Biometric HandPunch

"NOVAtime offers a variety of time clocks. Using the same NOVAtime Time and Attendance system, we converted from badge readers to biometric hand readers for positive identification. They are definitely more secure than cards," says Rob Walsh. "We also do not have to deal with phantom punches, cards that do not take, or lost cards, which are especially problematic during the summer season when an additional 150 employees join the staff," Walsh added.

When asked about their choice of NOVAtime's workforce management systems and Employee Management Solutions' services, Walsh noted: "We are very satisfied with NOVAtime and Employee Management Solutions."



For more information on NOVAtime and how they can help you streamline your workforce management needs, please email sales@novatime.net or call 877.486.6682.
